

# **Stoke Fleming Parish Council**

## **Annual General Meeting**

### **Draft Minutes**

**The Annual General Meeting of the Parish Council was held on  
Wednesday 5<sup>th</sup> May 2010, at 7pm in the Ron Harris Room at the Village Hall**

**Present:** Councillors - Lady Newman (Chairman)  
B Shearwood (Vice Chairman)  
T Andrew R Foster  
P Bailey B Griffiths  
P Elliott T Mason

- 1. Apologies** Cllr R Norman  
County Cllr J Brazil  
District Cllr I Longrigg

Cllr Newman welcomed everyone to the AGM.

- 2. Minutes**  
The minutes of the Annual General Meeting held on Wednesday 6<sup>th</sup> May 2009 were circulated, read, agreed and signed as a true record of the meeting.

**3. Election of officers**

a) Chairman

Cllr Foster thanked Cllr Newman on behalf of the Councillors for her work as Chairman for the last two years and asked her to consider continuing for a third year. As Councillors agreed that sub-committees would take more of the workload from the Chairman, she agreed to continue for a further year. Cllr. Shearwood proposed, Cllr Foster seconded, and all present voted unanimously that Cllr. Newman be elected Chairman for 2010/11.

b) Vice-Chairman

Cllr Shearwood advised that he wished to step down from the position of Vice-Chairman and proposed Cllr. Foster as Vice-Chairman, which was seconded by Cllr. Griffiths. Cllr. Foster accepted the nomination and all present voted unanimously for Cllr. Foster as Vice-Chairman.

#### **4. Sub-Committees**

- a) Toilet/shower block – it was agreed that this sub-committee would comprise of Cllrs Foster, Norman and Bailey.
- b) Car Park – it was agreed that this sub-committee would comprise of Cllrs Norman, Foster, Griffiths and Andrew, with parishioner Mr Mike Simons.
- c) Playing Field – it was agreed that this sub-committee would comprise of Cllrs Newman, Elliott and Andrew.
- d) Website – it was agreed that this sub-committee would comprise of Cllrs Shearwood, Bailey and Mason.
- e) Local Council Standing Orders, to include contracts and employment - it was agreed that this sub-committee would comprise of Cllrs Foster, Shearwood, Griffiths and Bailey.
- f) Parish Paths – it was agreed that this sub-committee would comprise of Cllrs Mason and Andrew.
- g) Children’s Play Park – it was agreed that this sub-committee would comprise of Cllrs Newman and Mason and parishioner Mrs Shirley Tonkin.

The Clerk was requested to distribute a list of sub-committees and their members to all Councillors.

#### **5. Representatives**

- a) Library – it was agreed that Cllr Mason would be the representative for the library.
- b) Loam Rangers – it was agreed that Cllr Norman would be the representative for the Loam Rangers.
- c) Village Hall – it was agreed that Cllr Norman would be the representative for the Village Hall.

There being no further business, the meeting closed at 7.23pm.