

Stoke Fleming Parish Council
Monthly Meeting

Draft Minutes

A meeting of the Parish Council was held on Wednesday 6th May 2009, at 7.30pm in the Village Hall

Present: Councillors - Lady Newman (Chairman) B Shearwood (Vice Chairman)
B Norman R Foster
H Yabsley P Elliot
K Baigrie B Griffiths

SHDC Cllr. I Longrigg
Devon County Highways Chris Watkins

553. Apologies

Cllr. L Willetts
Devon County Cllr. J Brazil
PCSO Sam Broad

Cllr. Foster extended thanks to the Chairman for her excellent year as chairman of the Parish Council and for the way she had chaired the Annual Parish Meeting. All agreed and supported Cllr. Foster's thoughts.

554. Minutes

The minutes of the last monthly meeting held on Wednesday 1st April 2009 and the site meeting held on 7th April 2009 and the site meeting held on 29th April 2009 were circulated and read. Cllr. Shearwood proposed and Cllr. Norman seconded the Minutes. Cllr. Foster proposed and Cllr. Shearwood seconded the site meeting minutes of 7th April 2009 and Cllr. Shearwood proposed and Cllr. Foster seconded the site meeting minutes of 29th April 2009. All were then agreed and signed as a correct record of those meetings.

555. Declarations Of Interest

The Chairman declared an interest in the proposed car park, Mill Lane.
Cllr. Elliott declared an interest in planning application 51/0394/09/F.

556. Public Question Time

No points were raised.

557. Law And Order

The Chairman reported that PCSO Broad had confirmed in an email that there is no crime to report.

558. County Councilor's Report

No report

559. District Councilor Report

Cllr. Longrigg there is no further news regarding the local government review and it is a case of waiting to see what happens next.

560. Traffic Calming Measures

The Chairman introduced Chris Watkins (Area Traffic Engineer) and thanked him for attending the

meeting. Mr Watkins had previously been made aware of the concerns regarding speeding traffic throughout the village. A further concern had been raised with the Chairman regarding the junction at the A379 turning on to Ravensbourne Lane. After discussion it was agreed that Mr Watkins would inspect this junction and make a recommendation for a scheme intended to keep traffic on the right side of the road (perhaps a ghost splitter island). A long discussion took place about the speed limits on the approach to and throughout the village. Mr Watkins confirmed that there are various measures which can be used to control the speed of traffic. Cllr. Foster also raised concern at the junction of the A379 turning up in to Cinders Lane and again Mr Watkins suggested he look at this junction and report back. After much discussion it was agreed that Mr Watkins would commence the SCARF (speed complaint action review form) process whereby the traffic through the village is monitored by Devon County Highways for a period of time, and the data is then collected and analysed. Once this process has taken place Devon County Highways and the police liaise and after such time a plan can be formulated. Mr Watkins stressed that every complaint that Devon County Highways receive is treated seriously and investigated, and therefore the SCARF process can take some time. Cllr. Baigrie asked whether he could also look in to whether smaller buses should be used through the village and although Mr Watkins stressed that a private company is out of his remit, he advised that he has a contact who he will speak to and report back with all other information. The Chairman thanked Mr Watkins for attending the meeting.

561. Stoke Fleming Website

Cllr. Shearwood reported that the sub committee of himself, Cllr. Willetts and the Chairman have had a meeting and that a letter is being drafted to send out to all the accommodation providers who advertised on the site last year, asking them to do so again this year – the letter will be backed up with some stats provided by Bob Eaglesfield. He confirmed that they are also hoping to attract some new sponsors to the Home page and a press release will be worked on.

562. Affordable Housing

The Clerk read an email from SHDC who advised that there had been some difficulties between the land owner and Tor Homes but that these are now sorted out and things should be progressing. Cllr. Longrigg confirmed that he had spoken to the landowner who confirmed to him that the disagreement has been sorted out. Cllr. Elliott suggested that this was not entirely accurate and that there is still a disagreement as Tor Homes will not use the landowners architect, although it was agreed that the last scheme was a great success. After much discussion Cllr. Elliott suggested a strong letter be written by the parish council to SHDC raising concern at the time this process is taking and stressing how good a job the architect did on the development in situ - all councillors were in agreement for a letter to be sent. Cllr. Longrigg reported that he has identified 4 or 5 further potential sites around the village for affordable housing, although he had no further details at the time, he did stress however that these processes take time and that in his opinion the current scheme is moving as fast as can be expected.

563. Local Government Review

The Chairman thanked Cllr. Foster for his work on the 55 page document issued recently by the Boundary commission for Devon which he had condensed down to 2 pages. After discussion it was unanimously agreed that there is no change to the response previously submitted by the Parish Council and therefore no further action is needed for the time being. The Chairman once again thanked Cllr. Foster for his efforts.

564. Parish Playing Field

Cllr. Elliott confirmed that there will have been 22 football matches played this season. A long discussion took place regarding the toilet block and it was agreed that this is in a poor state of repair and requires maintenance. Cllr. Elliott suggested that this be place on hold temporarily as he is aware of plans being drawn by the football club for the installation of showers, which may include some changes to the facilities already in situ. It was agreed that the cost of £929 p.a. for running and

maintaining this facility seems excessive and it was eventually agreed that the sub committee of Cllrs. Newman, Norman and Baigrie would meet and report back at the next meeting.

565. Car Park At Mill Lane

Cllr. Elliott produced a set of plans produced by Bob Benns. This plan has now been agreed between the landowner and agent, the architect and the landscape architect and is therefore, subject to Parish Council approval, ready to be moved to the planning application stage – Cllr. Elliott asked for full Parish Council support to move this scheme forward – which was given. The Chairman reminded Cllr. Elliott that gates had been requested which don't appear to show on the plans. The Chairman further suggested that once planning is submitted questions will be raised about the running of the car park and that therefore this needs to be discussed and proposals made. The sub-committee of Cllrs. Elliott, Norman and Mr Mike Simons will meet and formulate some proposals. Cllr. Elliott proposed proceeding with a planning application, seconded by Cllr. Baigrie, unanimously agreed by all councillors present. Cllr. Foster suggested a budget needs to be considered for the annual running costs and it was agreed that Cllr. Elliott would provide a projection of running costs at the next meeting. It was further agreed that Cllr. Elliott will get two more quotes for the building works.

566. Council Tax

The Chairman thanked Cllr. Foster for his input and the information sheet he produced.

567. Hedge

The Chairman advised that this relates to the property situated between the driveway of Deer Park and Deer Coombe. The Parish Council are concerned that the hedge means that visibility exiting these junctions is restricted and that an accident could occur. After seeking advice The Chairman reported that the home owner has done nothing wrong. After discussion it was suggested that a letter be sent by the Parish Council to the home owner highlighting the concerns.

568. Dartmouth & Kingswear Society

The Chairman read an email received from the Nick Wood of the Dartmouth and Kingswear Society who requested sight of the planning applications as they come to the council, to avoid him having to visit Follaton House on a regular basis. A long discussion took place and although initially this seemed a reasonable request, after discussion it was agreed that due to there being no official office where plans could be viewed, and it inappropriate for plans to leave the Parish Council, regrettably this request would have to be refused.

569. Retirement / Awards - ongoing

570. Stoke Fleming Conservation Area Appraisal and Management Plan

The Chairman requested that the Clerk send the letter received by Nils White to all members of the Parish Council.

571. Land Registration – Recreation Ground

The Clerk confirmed that a cheque has been raised for signature this evening for the application to be sent to Land Registry. The Clerk also reported that at a meeting with Ros Davies from the P3 Parish Footpaths Partnership, she had suggested that the path around the playing field could be a 'dedicated' right of way, and as such, Devon County Council would be responsible for maintaining it. The Clerk has made contact with Helen Buckingham at DCC and will get further information.

572. Children's Play Area

The Chairman confirmed that SHDC have offered funding of £5000 for the children's play area. To clarify, the equipment is owned by the Parish Council, but maintained, checked and insured by SHDC. Devon County Council are currently offering grants for play equipment for 8 – 13 year olds. The

Chairman confirmed that she has met with Shirley Tonkin who has agreed to get a proposal together to apply for funding. The Chairman asked permission from the council members to go ahead with a grant application. All members supported this proposal.

573. Re-cycling Banks

The Chairman confirmed that a meeting had taken place on site with Andy Baron from SHDC and the driver responsible for emptying the banks from Devon Furniture Forum. An agreement could not be reached with SHDC and DFF over contact being made with a nominated person so Church Road could be kept clear prior to collecting the banks. Therefore, with regret the bottle and paper bank would not be able to be sited in School Road beside the toilets. The driver had 5 wasted journeys to the banks on account of cars being parked in Church Road and the leaning wall of High Cottage earlier in the year. A long discussion took place regarding the permanent re-siting of the banks, and clearance of Church Road. It was eventually agreed that the Parish Council would write to SHDC confirming no suitable alternative position for the banks could not be found at this time. As a temporary measure the banks are positioned in Leonard's Cove but they will have to move for the summer months.

574. Street Lighting – nothing to report

575. Annual Parish Meeting

The Chairman asked for feedback from last weeks Annual Parish Meeting and it was agreed that the change of format had worked well. Cllr. Shearwood confirmed that the feedback he had received was very positive.

576. Maintenance

- a. Grass Cutting – DCC nothing to report
- b. Grass Cutting SHDC – Rob Harkness has been in touch
- c. Grass Cutting within the village – David Harris has done the first cut of the playing field and Alan Pook has also started his first cuts.
- d. Sponsored Flower Tubs – nothing to report.
- e. Damage To Jubilee Shelter – Cllr. Norman confirmed that he has painted the inside and will be painting the outside shortly.

577. Library Users Group – nothing to report

Parish Hall Management Group

Cllr. Norman reported that he will be attending a meeting next week.

578. Finance

- a. Alliance & Leicester £11,408-37
- b. Lloyds TSB £ 1002-67

A discussion took place regarding the amount of interest that the Alliance & Leicester account is now achieving. After discussion it was agreed that Cllr. Griffiths will investigate different accounts available to try and obtain a higher rate of interest.

- b. Accounts to be paid – cheques to be approved for signature – proposed by Cllr. Norman and seconded by Cllr. Yabsley.

Mr G Sams	£61-50
Clerk	£205-75
EDF Energy	£10-47 electricity for toilet block 12 Jan – 08 Apr 09
South West Water	£89-99 water for recreation ground 05 Feb – 23 Apr 09

Stoke Fleming Village Shop £8-16
Stoke Fleming Village Hall £9-00 room hire for the Annual Parish Meeting 28 Apr 09
Land Registry £30-00 first registration fee re: registering the playing field
Tozer & Co £4-05 stationary outstanding from Aug 08

579. Diary Dates

A. Slapton Line Advisory Forum Weds 17th June
D. Response due to Local Government Review Document 14th May

580. Correspondence Received

Letter received from Mrs J Mason regarding the notice boards around the village and in the bus shelters and the fact that they are too hard to push drawing pins in.

581. Planning

- A) 51/0551/09/F Mr S Harrison Sheelan, Overseas Estate, Stoke Fleming, TQ6 0PJ Alterations to existing pool to include reduction of levels
- B) 51/0562/09/F Dr P Baldwin Resubmission of householder application re 51/1795/08/F for new garden room and kitchen extension to west elevation with pitched roof linked to main house, The Gables, Venn Lane, Stoke Fleming, TQ6 0QF
- C) 51/0693/09/F Mr & Mrs M Simons Householder application for alterations and extension (revision to approved application ref: 51/0564/08/F) High Cottage, Church Road, Stoke Fleming, TQ6 0PX
- D) 51/0694/09/F Mr & Mrs T Slade Householder application for alterations and extensions to dwelling and erection of storage building Worden Farm House, Worden Service Road, Dartmouth, TQ6 0LD

Decisions

- A) 51/0119/09/F Mr M Simons, High Cottage, Church Road, Stoke Fleming, TQ6 0PX Restrospective application for the erection of twin wall stainless steel flue - REFUSED
- B) 51/2146/08/F Mr S Harrison, Sheelan House, Overseas Estate, Stoke Fleming TQ6 0PJ Retrospective application for swimming pool and glazed balustrading – REFUSED
- C) Tree Preservation Order – Grant of conditional consent SHDC No.3 TPO 1989 Register Number: 2883 Seascapes, Redlap Lane, Stoke Fleming
- D) 51/0292/09/F Mr D Kendall The Valley, Venn, Dartmouth TQ6 0LE Demolition of existing garage, construction of new stone garage, alterations to walls and hard standings adjacent to new garage - GRANTED

582. Correspondence Circulating

Junk Mail April 2009
Open Door Tor Homes Newsletter Spring 09
Minutes of Executive Meeting held Thurs 23 April 09

There being no further business, the meeting was closed at 10.20pm. The date for the next monthly meeting is Wednesday 3rd June 2009, in the Village Hall, at 7.30pm.