

**STOKE FLEMING PARISH COUNCIL**  
**MONTHLY MEETING**  
**DRAFT MINUTES**

290. A meeting of the Parish Council was held on Wednesday 6<sup>th</sup> August 2008 at 7.30pm in the Village Hall.
291. **PRESENT:** Lady Newman (Chairman)  
Mr B. Shearwood (Vice Chairman)  
Councillors: Mr H. Yabsley Mr K. Baigrie Mr B. Norman Mr R. Foster
292. **APOLOGIES:** Cllr. P. Elliott Cllr. L. Willetts
293. **ABSENT:** Cllr. R. Harris
294. **IN ATTENDANCE:** District Councillor I. Longrigg
295. **THE MINUTES:** The minutes of the last meeting and the site meeting held on 16<sup>th</sup> July 2008 were circulated, read and agreed as a correct record of those meetings.
296. **DECLARATIONS OF INTEREST:** (A) Chairman. (13) Car Park, Mill Lane
297. **ADOPTION OF NEW COUNCILLOR:** Mr R. Foster signed the Declaration of Acceptance of Office and undertaking to observe the Authority's Code of Conduct. Cllr. Foster was welcomed to the Parish Council by the Chairman.
298. **PUBLIC QUESTION TIME:** No points were raised.
299. **LAW AND ORDER:** The Clerk reported that PC. R. Sutton is carrying out investigations with regards to the damage caused to the Playing Field bus shelter. One of the large flower tubs at the entrance to Bidders Close was pushed into the road during the evening of 4<sup>th</sup> August 2008. The clerk replaced the tub the following day. The local area was also cleaned up. The Chairman reported that there had been two break-ins at Blackpool Sands. Both had been reported to the police.
300. **COUNTY COUNCILLOR'S REPORT :** No report available.
301. **DISTRICT COUNCILLOR'S REPORT:**  
Cllr. Longrigg reported that there is dissatisfaction amongst the staff throughout the South Hams District Council. With the Boundary Committee's recommendation there has been a massive turnover of staff due mainly to the proposal by the Boundary Committee to withdraw all District Councils. He felt that the village's affordable housing would be built but advised the council that the process does take time before completion. There has also been talk about further housing at Townstal, close to the Parish boundary. He felt this would be a very contentious development if it went ahead. He concluded his report with his contempt at the SHDC Executive's attempt in answering questions from the Coleridge Association of Parish Councils. Most answers given were incorrect and at best evasive.
302. **CURRENT PARISH PROJECTS UPDATE**
- a) **Parish and Neighbourhood Maintenance.**  
The clerk reported that a window had been broken in the Playing Field bus shelter and the inside covered with vomit. The clerk had scrubbed and disinfected the shelter and the window was awaiting repair. The grass area at Peg's Copse had been cut by the Parish Council improving the visual aspect for motorists. Two new road signs have been fitted for Gratton Close and Bay View Estate.

**b) S.H.D.C. Executive Meeting 10<sup>th</sup> July 2008 (Coleridge)**

The Chairman and Clerk attended this meeting to represent the Coleridge Association together with the Chairman of Coleridge Cllr. V. Mercer. The aim was to question the Executive on their reasons for the major staff cuts to Area Maintenance over the past two years culminating in recent cuts of four area managers and five further staff at the regions depots. Both agreed that the answers given were incorrect, evasive and unacceptable. A full report would be given to the Coleridge Association at their next meeting. The Minutes of that meeting have been forwarded to all members. The Chairman was appalled at the poor set up at Follaton House for the meeting. There was insufficient space and seating for visiting councillors and officers and not enough agendas to go round.

**c) Notice Board Venn Lane**

The site for the new notice board would be adjacent to the footpath leading from Venn Estate to the garage and on to the A379.

**d) Bidders Close Parking**

The Clerk reported that parking had improved at the entrance to Bidders Close and the SHDC Parking Enforcement Officer had been asked to keep an eye on this area and the bus lay-by at Bidders. The Clerk read a letter regarding Parking enforcement for Church Road from SHDC Street Scene Manager. This was in reply to the Parish Council complaint regarding a 4 x 4 vehicle parked in Church Road that caused major transport problems on 5<sup>th</sup> June 2008. The Parking Enforcement Officer will monitor the Church Road restrictions on a regular basis.

**e) BT Payphone**

The Clerk reported that the BT Payphone Customer Services had confirmed that they received the Parish Council's letter objecting to the removal of the BT payphone on Dartmouth Road. A copy had been forwarded to the Economic Development Officer at SHDC.

303. **PARISH REPRESENTATIVES REPORT:**

**a) Library Users Group**

The Chairman reported that the Village Library was holding up but during the summer holidays the library is often used less frequently and a request was made to continue to support the library.

**b) Parish Hall Representative**

Cllr. Norman gave his apologies to the Hall Committee with regards to their last meeting so there was no report.

304. **PLAYING FIELD**

This would be discussed at the September meeting.

305. **DIGITAL TELEVISION**

The Vice-Chairman reported that the two dates for the changeover to digital for the Parish area would be 12<sup>th</sup> August 2009 and 9<sup>th</sup> September 2009. He would continue to monitor the situation and recommend an open meeting at a later date.

306. **CAR PARK – MILL LANE**

The Clerk reported that following correspondence received the sub-committee had met to discuss necessary changes to the plans. They were at present awaiting a reply from the landscape architect.

307. **CLERK'S TRAINING**

The Vice-Chairman reported that a laptop would be purchased for the clerk shortly. He will monitor the market. He would continue to pursue National Training Scheme funding.

308. **WEBSITE REPORT**

The Clerk reported that he had collected £300.00 for annual payments and £2700.00 for major sponsorship. During July 640 hits were recorded. The website now has a news page with the village show and Church Christmas Tree display included.

309. **BOUNDARY COMMITTEE REPORT**

The Chairman reported on the District Council Meeting held at Dartmouth on 30<sup>th</sup> July 2008 with regards to the proposals forwarded by the Boundary Committee. Cllr. Norman, Baigrie and the Clerk also attended. The Clerk briefed the meeting on his prepared draft response to the Boundary Committee's proposals. Cllr. Norman, Baigrie and the Clerk would form a sub-committee to prepare a full in depth response. The Chairman informed the meeting that there would be no special meeting called by the Coleridge as the Chairman (Cllr. V. Mercer) felt that individual council's should forward their own response.

310. **PUBLIC TRANSPORT**

Cllr. Baigrie reported on his work and investigations on the attempt to see if the No. 93 bus route could be changed to include Sainsburys at Townstal. He reported that he had been in touch the DCC and the MCTi Representative. He had been invited to attend the next MCTi meeting, where DCC would be in attendance, at Dartmouth on 11<sup>th</sup> August. The Chairman and clerk would accompany him at that meeting. He also reported on the 106 Agreements between Sainsburys and SHDC, copies of which were given to all councillors.

311. **AFFORDABLE HOUSING**

The Clerk reported that he had been in contact with the Housing Enabling Officer (H.E.O.) at SHDC. Mr P. Swallow (Hopwood & Swallow) was the architect who designed the affordable housing on school road. All interested parties are agreed that the new housing should match the present and the new proposed development should be continued in the same design. Once the drawings are completed then the H.E.O. will contact the parish Council for a consultation event that could be held in the village hall for the public to view and comment on.

312. **STREET LIGHTING**

Mr L. Pym (County Lighting Engineer) had recently contacted the Clerk to confirm he would shortly be visiting the village to carry out a full survey of the village lighting. He hopes to complete the upgrading in November 2008.

313. **FINANCE**

a) <u>Accounts Update</u>	6 <sup>th</sup> August 2008
Treasurers Account	£769.41
A/L Saving Account	£11,227.12
b) <u>Accounts to be paid</u>	
Post Office Ltd	£8.79 Paid 16 <sup>th</sup> July 2008
Mr. G. Sams	£71.95 (£61.50 + 10.45)
Clerks Salary & expenses	£443.01 (£393.08 +49.93)
R.V. Harris & Son	£193.87
Mr. A. Pook	£295.00
Mr. K. White	£105.75

It was proposed by the Vice-Chairman that the accounts be paid. Seconded by Cllr. Yabsley and carried unanimously.

314. **PLANNING**

**1. Applications:** The date for a Site Meeting to look at the three applications at present with the Parish Council was provisionally fixed for the week commencing 18<sup>th</sup> August 2008.

**2. Decisions:**

- a. 51/0796/08/F Conversion of barn to dwelling and removal of steel and sheet shed. Old Stone Barn, Mill Lane, Stoke Fleming.  
Refused by SHDC
- b. 51/ 0892/08/F Construction of rear conservatory, side entrance porch and front veranda roof. 'Glendale', New Road, Stoke Fleming.  
Approved S.H.D.C.
- c. 51/0956/08/F. Erection of conservatory. 'Springfield', Cotton Lane, Dartmouth.  
Approved S.H.D.C.
- d. 51/1126/08/F Erection of porch. 6 School Road, Stoke Fleming.  
Approved S.H.D.C.

**3. Planning Matters for comment:**

- e. The Parish Council's representative reported on the Development Control's Conservation and Design Review Panel Meeting on 22<sup>nd</sup> July 2008.
- f. The Chairman and Clerk briefed the meeting on the proposals for alterations to Thorn Farm. (No. 51/2620/07/F). The proposals have been shown to the planning officer and verbally approved. A site visit is planned but some work is likely to commence prior to the written application being approved.

315. **CORRESPONDENCE**

The following were tabled:

SHA of ONB Management Plan Review

SHDC Minutes 10/7/08 and 24/7/08

DCC In Touch

Community Planning

DCC Annual Report

Open Door – Tor Homes

The Playing Field

- a. The Clerk read a letter from Mr B. Morris thanking members for their generous gift of Jessop vouchers.
- b. The Clerk briefed members on a letter from the Monitoring Officer, SHDC with regards to Strategic Housing Land Availability Assessment.
- c. The Clerk briefed members on the South Hams Tree Planting: Trees for this winter.
- d. The Clerk informed members of Road Closure plans in the Parish during September 2008. Details would be posted around the Parish and village area.

There being no further business the meeting closed at 10.02 p.m.

The date of the next monthly meeting was arranged for Wednesday 3<sup>rd</sup> September 2008 at 7.30pm in the village hall.