

## STOKE FLEMING PARISH COUNCIL

A meeting of the Parish Council was held on Wednesday 7<sup>th</sup> April 2010 at 7.30pm in the Village Hall.

Present: Councillors: Bob Shearwood (Chairman) Beryl Griffiths  
Paul Bailey Bob Norman  
Richard Foster

Cllr. Julian Brazil, County Councillor (from 8.30pm)  
Cllr. Ian Longrigg, South Hams District Councillor  
Mrs Shirley Tonkin, Children's Play Area Community Group (8.20pm)  
Mr Trevor Mason

**873. APOLOGIES** Councillors Newman, Elliott and Andrew  
PCSO Sam Broad, Devon & Cornwall Constabulary

**874. MINUTES**  
The minutes of the last monthly meeting held on Wednesday 3<sup>rd</sup> March 2010 were circulated and read. Cllr Norman proposed and Cllr Bailey seconded that the minutes be accepted. They were then agreed and signed as a correct record of the meeting.

**875. DECLARATIONS OF INTEREST**  
Councillors Shearwood and Norman both declared an interest in Minute 892 b) Accounts to be paid.

**876. NEW COUNCILLOR**  
It was proposed by Cllr Foster, seconded by Cllr Norman and unanimously agreed that Mr Trevor Mason be co-opted as Parish Councillor to replace ex-Councillor Lucy Willetts. Cllr Mason then took his seat.

**877. PUBLIC QUESTION TIME**  
No members of the public were present.

**878. VOLUNTEER TREE WARDEN**  
The Clerk reported that a letter had been received from Mr Nick Roberts who had responded to a voluntary opportunity advertised by South Hams CVS for tree wardens. The position offers volunteers the chance to work alongside SHDC in monitoring and protecting trees within a parish. It was agreed that Mr Roberts should be invited to attend the next Parish Meeting to discuss in more detail the type of work needed and responsibilities on both sides prior to approval of his appointment as Volunteer Tree Warden.

**879. LAW AND ORDER**  
PCSO Broad had sent her apologies as she was on leave.

**880. COUNTY COUNCILLOR'S REPORT**  
No report received.

**881. DISTRICT COUNCILLOR'S REPORT**  
Cllr Longrigg reported that he had received a telephone call regarding grass cutting of verges in Venn Lane not being carried out as promised, which he was dealing with. He also commented on the provision of affordable homes and housing development in the South Hams and agreed to check on progress relating to plans for Stoke Fleming village following the consultation report submitted to SHDC in February.

- 882. PROPOSED NEW TOILET / SHOWER BLOCK**  
The plans had been re-designed and planning application would be submitted by the end of the week, with one amendment to the wording of the application related to public consultation. A further planning fee of £167.50 was required as two applications have been withdrawn previously.
- 883. PLAYING FIELD**  
The playing field is a charity registered with the Charity Commission, with all the councillors as trustees. The name of the charity is currently 'Public Recreational Ground and Playing Field', which makes it difficult to find on the website. It was proposed by Cllr Foster, seconded by Cllr Mason and agreed by all that the name be changed to 'Stoke Fleming Recreational and Playing Field'.
- 884. PROPOSED NEW CAR PARK**  
The plans have been re-submitted with amendments as requested by SHDC. The hardcore area above the car park has been removed, along with the gate leading to it from the car park. To reduce the architect's amendment costs, the entrance has not been moved. Parking spaces have been delineated with 'discrete delineation'. A site meeting will be held on 8th April.
- 885. CHILDREN'S PLAY AREA –**
- a) Funding / Community Group progress  
Councillors congratulated Mrs Tonkin and the Group on their success in passing Stage 1 of a 2-stage application for £45,000, which has an end of September deadline for Stage 2. A meeting was being held on 22<sup>nd</sup> April to lead them through the next part of the process. A very successful Easter Egg Hunt and display of plans had been held on Easter Monday. The Group was also working on another bid for £15,000 and has applied to the Rotary Club who have asked for more information. An application to Tor Homes is in progress. Cllr Brazil suggested that the Group email him to request a grant form for an application for funding up to £1,000. Cllr Longrigg offered to give a grant should he be given a further grant allowance for the new financial year which began 1<sup>st</sup> April 2010.
  - b) SHDC insurance, inspection & maintenance agreement  
Cllr Foster reported that SHDC had requested that an insurance and inspection agreement be signed and returned to them. This had been done, sent with a letter signed by the Chairman pointing out that, at the last SHDC inspection in 2008, some of the play equipment was given life expectancy to 31<sup>st</sup> March 2010, others to February 2011, and that some action listed as required in the inspection report had not been carried out properly. She had stated in her letter that this could result in the Parish Council becoming liable for the cost of repairing equipment or in the equipment being condemned and having no play area. She had informed SHDC that, although it is the intention of the PC to replace all the equipment in due course it was felt strongly that all the equipment should be handed over recently inspected, fully maintained with all repairs having been carried out. No response had been received. Cllr Longrigg offered to investigate.
- 886. BEST KEPT VILLAGE COMPETITION**  
Cllr Norman reported that a Village Clean Up Day was being held on 22<sup>nd</sup> April. Due to the number of complaints regarding large amounts of litter on the playing field after football matches, Cllr Longrigg agreed to talk to the Chairman of the Football Club to request action by players and supporters. It was agreed that an article should be placed in the Stoke Fleming Magazine to inform parishioners that a bottle bank is now available at the Jawbones recycling centre. It was suggested that Cllr Newman would agree to arrange for the Clothing Bank to also be moved there.
- 887. STANDING ORDERS FOR LOCAL COUNCILS**  
A sub-committee consisting of Cllrs Sherwood, Bailey, Foster and Griffiths was agreed to review Standing Orders for the Parish Council.
- 888. PARISH PATHS PARTNERSHIP SCHEME**  
It was agreed that Cllrs Andrew and Mason should form a sub-committee to assess the Parish paths and investigate funding available through the P3 Scheme.

**889. STOKE FLEMING PARISH WEBSITE**

The Clerk reported that an invoice had been received from Big Bird Design for the 20 months to 31<sup>st</sup> March 2010. A substantial discount had been awarded by the Website Manager, resulting in a surplus of income over expenditure of £300. In line with proposals when the website was being constructed, it was agreed that a donation of £300 should be awarded to the Stoke Fleming Magazine in recognition of the benefit it gave to parishioners, particularly those who preferred the printed word or had no internet access. Cllr Shearwood proposed the donation, which was seconded by Cllr Foster and agreed by all Councillors with the exception of Cllr Mason who abstained in view of his involvement in the Magazine.

**890. MAINTENANCE**

- a) Village Maintenance
  - i. Cllr Newman to progress the Deer Park notice board.
  - ii. Grit bins to be put in place in Venn Lane and Bugford Hill – Clerk to arrange.
  - iii. Bugford Hill water drainage problem has been reported to Highways Dept. by Cllr Bailey, awaiting reply.
  - iv. A memorial bench on the playing field has been repaired by Cllr Norman.
  - v. Pot holes have been reported in Old Road, in Church Road and opposite the entrance to Deer Park – to be reported to Highways Department by the Clerk.
- b) Grass Cutting – nothing to report except for the Venn Lane problem mentioned above. Cllr Brazil suggested that the Parish may have to cut the verges because of budget cuts at SHDC.

**891 a) LIBRARY USERS' GROUP**

Nothing to report

**b) PARISH HALL MANAGEMENT GROUP**

Cllr. Norman reported that he has now been elected Vice Chairman of the Village Hall Management Committee.

**892. FINANCE**

**a) BANK BALANCE AT DATE OF MEETING**

Alliance & Leicester	£11,426.62	statement dated 4 <sup>th</sup> March 2010
Lloyds TSB	£5,755.53	statement dated 26 February 2010

**b) ACCOUNTS TO BE PAID**

Cllr Bailey proposed, Cllr Griffiths seconded and all were in favour of the following payments, with the exception of abstentions from Cllrs Shearwood and Norman.

SF Village Hall	£9.00	Room hire, Annual Parish Meeting 12 <sup>th</sup> May
DAPC	£52.88	Cllr Foster, Planning System course.
Stoke Lodge Hotel	£35.25	Cllr Yabsley's coffee morning 13 <sup>th</sup> March
Coleridge Association	£15.00	Subscription 2010/11
James Bracey	£108.00	Ron's Corner garden work
S L Tweed	£223.10	Clerk's wages and expenses
Stoke Fleming Village Shop	£6.67	Cleaning materials
Devon Playing Fields Association	£35.00	Annual membership subscription
Big Bird Design	£940.00	Website maintenance/domain maintenance
Public Works Loan Account	£1,111.22	Loan payment due 27 Apr 10
Mr G Sams	£72.00	Wages for cleaning toilet block & shelters
South Hams District Council	£167.50	Planning fee for Toilet Block
Stoke Fleming Magazine	£300.00	Donation from surplus website income
R Norman	£40.44	Materials for Parish notice boards

**893 REPORTS OF MEETINGS**

- a) Coleridge Association of Parish Councils, 9th March – Cllrs Newman, Foster and Norman, and the Clerk attended – Cllr Norman reported on the recycling talk given at the meeting.

- b) S Hams & W Devon Police Commander, Inspectors and Neighbourhood Team meeting at Totnes Police Station, 26<sup>th</sup> March, Chairman, Cllr Foster & Clerk attended. Cllr Foster reported on an interesting talk with the Casualty Reduction Officer about speeding control.

**894. DIARY DATES**

- a) Wednesday 7<sup>th</sup> April, 2.30pm, Campaign to Protect Rural England Devon Branch AGM, Exeter Race Course – not attended.
- b) Thursday 22<sup>nd</sup> April, Village Clean Up Day. 2 sessions, meeting in the Village Hall at 10am and 2pm.
- c) Thursday 22<sup>nd</sup> April, 7-9.30pm, RSPB *Ask the Climate Question*, South Dartmoor Community College.
- c) **Parish Council AGM – Wednesday 5<sup>th</sup> May 2010 at 7pm, Ron Harris Room of Stoke Fleming Village Hall. The earlier meeting time was noted by Councillors.**
- d) Annual Parish Meeting – Wednesday 12<sup>th</sup> May 2010 at 7.30pm, Ron Harris Room, Stoke Fleming Village Hall.
- e) Thursday 20<sup>th</sup> May, 7pm, Parish Cluster Meeting, Dartmouth & Surrounding Area.
- f) Wednesday 9 June, Slapton Line Advisory Forum at 6.30 pm in Slapton Village Hall.
- g) Mid-September (date & venue tba) South Hams Emergency Planning Workshop.

**895. CORRESPONDENCE RECEIVED**

Letter of thanks from Henry Yabsley, letter of thanks from Revd J Bell for donation from Henry Yabsley's coffee morning; letter of thanks from Magazine Team for donation re Consultation Report; thanks for donation to Totnes & Dartmouth Ring & Ride. A response would be made to a letter from St Peter's Church following a donation. Notice of requirement to register for Data Protection: proposed by Cllr Shearwood, seconded by Cllr Foster and all in favour that no registration is required for Stoke Fleming Parish Council as no personal information is held. Letter from Mr Emberson re playing field followed by article in Magazine, no response received from parishioners.

**896. CORRESPONDENCE CIRCULATING**

Minutes of SHDC Executive Meeting 4<sup>th</sup> March; SHDC Agenda & Minutes 25 March; South Hams Society Bulletin March 2010; DAPC March/April newsletter; NALC LCR magazine Spring 2010.

**897. PLANNING**

**APPLICATIONS**

**Mr J Harrow** – 51/0493/10F – Householder application for replacement of existing 'lean to' greenhouse with new greenhouse. Southfield House, New Road, Stoke Fleming, TQ6 0NR. Site meeting 8<sup>th</sup> April.

**Mrs K Thorogood** (for Stoke Fleming Parish Council) – 51/0489/10/F – Resubmission of 51.1252/09/F for proposed car park, Mill Lane, Stoke Fleming, TQ6 0QZ. Site meeting 8<sup>th</sup> April.

**APPLICATIONS WITHDRAWN**

**51/2248/09/F** – Resubmission of planning ref 51/1710/09 for alterations to changing room and WC Block, Stoke Fleming Village Hall, Dartmouth Road TQ6 0QT – Withdrawn 18 March 2010.

**DECISIONS**

**The Laurels**, Stoke Fleming – Breach of Condition 4 of planning permission 51/1607/08/F – relocation of hedge and construction of footpath required.

The date for the next monthly meeting is **Wednesday 5<sup>th</sup> May 2010** in the Village Hall at 7.30pm with the **Annual General Meeting** of the Stoke Fleming Parish Council at **7pm** in the same venue.

The meeting closed at 9.38pm.