

STOKE FLEMING PARISH COUNCIL
MONTHLY MEETING
DRAFT MINUTES

214. A meeting of the Parish Council was held on Wednesday 7th May 2008 at 7.30pm in the Village Hall.
215. Present: Lady M Newman (Chairman)
Mr B Shearwood (Vice Chairman)
Councillors: Mr H Yabsley Mr R Harris Miss L Willetts
Mr K Baigrie Mr B Norman
216. Apologies: Cllr P Elliott (Vice Chairman)
217. The minutes of the last monthly meeting were circulated and read, amended and agreed as a correct record of that meeting.
218. Public Question Time:
No points were raised.
219. Law and Order:
The clerk reported that people parking in the bus lay-by at 'Bidders' have been receiving parking fines issued by the police.
220. Matters Arising:
- a. Joint Statement: Cllr. Brazil and Cllr. Longrigg:
This matter was discussed frankly and openly by all members with the following action agreed: The Chairman would be writing to both the above Councillors shortly and forwarding a further letter to Mr B Morris.
- b. Parish and Neighbourhood Maintenance:
Two new street signs have been installed at West Park (leading to Deer Combe). The new bus stop has been constructed at the Redlap Lane junction with Dartmouth Road (A379). Repairs have been carried out to the road signs for the Bay View Estate and Ravensbourne Lane. All seats and gates have had their spring maintenance completed by Mr K Ellis. A new 'Trafalgar Oak' has been planted at Poundhouse. This tree has been grown from an English Oak Acorn by Mr D Willison to celebrate the 200th anniversary of the Battle of Trafalgar. Mr Willison has been thanked by the Stoke Fleming branch of the Royal British Legion.
- c. Traffic Plan – Village Centre Report:
The clerk reported on the work completed by Fiona Kyte, Landscape Architect. Members were shown the plans, landscape appraisal, plant schedule, landscape specification and management plans for the new proposed car park. The final comments are still awaited from Sir G Newman before a planning application is forwarded to South Hams District Council.
- d. Local Government Review:
The clerk reported on the meeting arranged by Devon County Council at Ivybridge on the 10th April 2008. The introduction was given by Cllr. B Greenslade, Leader of DCC and Mr P Norrey, Chief Executive of DCC gave the full preview of the work the Boundary Committee will be carrying out. The main points of the meeting were as follows:
1. There will be no change to the boundary of Parish and Town Councils;
 2. There will be a new unitary structure for the country;
 3. Plymouth and Torbay will remain as unitary authorities;

4. The County Council are forwarding a plan for a single unitary authority for Exeter and Rural Devon. This proposed authority would have a population of 750,000 and provide Devon with three separate unitary authorities;
5. The District Council are forwarding a plan which forms a unitary authority for West Devon, SHDC, Dartmoor and Teignbridge. The population for this authority is 260,000. With further unitary authorities for North and Mid Devon and Greater Exeter this would leave Devon with five unitary authorities;
6. The Chief Executive did say however, that any new plan would take until 2015 before it would be fully operational;
7. Any savings made by the County in formulating any new plan would be returned to the government. This was strongly rejected by members at the meeting;
8. The full meeting is on the webcast and can be viewed on www.devon.gov.uk/devonreview

e. Annual Review - Clerk:

The annual review of the clerk was approved by the full council.

f. Parish Website - Report:

The Chairman reported on the meeting held at Sanders on the 3rd April 2008. The terms of reference were to advise Mr B Eaglesfield about setting up of the village website and to organise the funding on behalf of the Parish Council. Mr B Eaglesfield will contact the sponsors and they will have space on the Home Page with text either written by Mr Eaglesfield and approved by the sponsor or supplied by the sponsor. There will be a link to their own website. This will run for one year. There is potential for further funding next year if we change the Home Page. The clerk will contact the sponsors for the sponsorship money. Mr Eaglesfield explained how he had organised the remaining pages. Discussion followed on how far geographically the information should cover, what should be included, how many pages to run etc. Suggestions included, old photographs, news pages, links to weather and tides. Archive and Current Parish Council Minutes along with Site Meeting Minutes. It was agreed to put all accommodation providers within the Parish onto the website with a photograph and two lines of text. If they supported the website by contributing £25 per annum, this would give them a link to their own website and more say in their entry. Clerk to pursue. This should raise enough money for the annual running costs of the new website. Any surplus funds at the end of the year were requested to go to the Stoke Fleming Magazine. Mr Eaglesfield will control and update the website for an annual fee. The website is up and running: www.stokefleming.org.uk

g. Youth Council – Report:

The clerk reported that he was awaiting the School Headmasters response in naming two school council members to help form the new Youth Council.

h. Notice Board – Venn Lane:

The clerk read out the estimates for the construction of a new notice board for Venn Lane. It was proposed by the Vice Chairman that the estimate forwarded by Mr M Hyne be accepted. Seconded by Cllr. Willetts and carried unanimously.

i. Clarification of the Stoke Fleming Magazine Report:

Cllr. Willetts reported that following a query at the Annual Parish Meeting about the shortening of the report of the Parish Council's proceedings, this refers to a précis where necessary. Changing the format of the typescript so that as much as possible can be included within the space that the magazine has available. It does not mean that important items are left out. It also emphasises that the report is of the Draft Minutes which have still to be approved by the Parish Council at their next meeting. A full copy of the council's minutes is kept at Stoke Fleming library and is also available on the Parish Council's website.

j. Area Maintenance – SHDC Proposals:

The clerk reported on SHDC proposals for future area maintenance. He also reported that a response has yet to be received from Mr C Lucas with regards to the Coleridge plan for area maintenance and management.

221. Finance:

- a. Accounts Update. As at 7th May 2008
Treasurers Account £3,074.04
A/L Savings Account £11,115.21
- b. Accounts to be paid:
- | | | |
|-----------------------------|-----------|------------------|
| Mr K Ellis | £47.50 | |
| Post Office Ltd | £9.21 | |
| (Both above paid 23/04/08) | | |
| Mr G Sams | £71.50 | (61.50+10.00) |
| Clerk's Salary & Expenses | £452.26 | (393.08 + 59.18) |
| RV Harris & Son | £58.75 | |
| Allianze Insurance Plc | £1,170.24 | |
| South Hams District Council | £903.51 | |
| Fiona Kyte | £219.00 | |
| Mr K Ellis | £696.50 | |
| Stoke Fleming Village Hall | £86.50 | |

It was proposed by the Vice Chairman that the accounts be paid. Seconded by Cllr. Yabsley and carried unanimously.

c. Income and Expenditure Account for the Year Ended 31st March 2008:

The clerk (RFO) briefed the meeting on the full implications of the Income and Expenditure account.

222. Planning: Application:

- a. 51/0718/08/F Conversions of barn to provide games room, laundry, computer suite & storage
Great Cotton Farm, Dartmouth TQ6 0LB

The Parish Council fully approved the application. Proposed by the Vice Chairman, seconded by Cllr. Baigrie and carried unanimously.

- b. 51/0733/08/F Alterations to existing flue pipe and soil vent pipe, retrospective application for
the provision of glass guardings to windows and landscaping of forecourt
The Old Chapel, Chapel Lane, Stoke Fleming

The Parish Council approved the application with the following amendments suggested:
The raised planter at the front of the property should be removed to allow ease of parking and the agreed
1 ½ parking spaces for this application. An anti-reflective coating for all the glass panels should be
applied to reduce the present weather reflections. Proposed by Cllr. Norman, seconded by Cllr.
Newman and carried unanimously.

- c. Proposed Holiday Rally Land adjacent to Little Cotton Caravan Park, Dartmouth – 29th June
2008 – 12th July 2008

The Parish Council fully approved. Proposed by the Vice Chairman, seconded by Cllr. Norman and carried unanimously.

Decisions: - Approved SHDC:

- d. 51/0319/08/F Retrospective application for erection of boundary fence.
Pleasant Valley Farm, Stoke Fleming
- e. 51/0369/08/F Erection of wooden potting shed
Thorn Farmhouse, Venn, Dartmouth
- f. 51/0463/08/F Erection of conservatory to rear of property
14, Harefield Drive, Stoke Fleming
- g. 51/0236/08/F Erection of mobile field shelter
Field at Thorn Farmhouse, Venn, Dartmouth

Application Withdrawn:

- h. 51/2654/07/F Retrospective application for the addition of a stove flue pipe at roof level
The Old Chapel, Chapel Lane, Stoke Fleming
- i. Planning Matters for Comment:
- j. Additional plans for application 51/2548/07/F – Frenchman’s Creek, Stoke Fleming were viewed by the council. The alterations, landscape design and planting plans were unanimously agreed by members. Clerk to pursue.

223.

Correspondence:

The following were tabled: DCC Newsletter; DCC In Touch; SHDC Magazine; SHDC Minutes 10/4/08 and 8/5/08; DAPC Newsletter; The Slapton Line; The Playing Field.

- a. The clerk informed the meeting that an advert would be placed in the Stoke Fleming Magazine for a new Parish Councillor. It would also be placed on all Notice Boards.

224.

Any other business:

- a. Cllr. Norman asked if further street lighting could be placed along the A379 from Premier Garage to Deer Park. Clerk to pursue.

225.

There being no further business, the meeting closed at 10.32pm.

226.

The date for the next Monthly Meeting was arranged for 4th June 2008 at 7.30pm in the Village Hall.